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# मुर्गांव पत्तन प्राधिकरण

प्रशासनिक कार्यालय, हेडलैंड, सडा, गोवा- 403804

**MORMUGAO PORT AUTHORITY**

ADMINISTRATIVE OFFICE: HEADLAND, SADA, GOA 403804

Website: [contactus@mptgoa.gov.in](mailto:contactus@mptgoa.gov.in) [www.mptgoa.gov.in](http://www.mptgoa.gov.in)



आज़ादी का  
अमृत महोत्सव



भारतीय कुटुंबकम्  
ONE EARTH - ONE FAMILY - ONE FUTURE

MM/NS/CISF/

09.08.2023

To,

**Sub: - Enquiry for procurement of 125CC Motor Cycles – 03 nos.**

You are requested to kindly furnish your quotation for the subject motorcycles as described below:-

Supply of Motor Cycle complete with HSRP numbers plates, registration certificate, warranty and service manual, duly insured by Insurance Company and with Road Tax paid as per following accessories installed on it – 03 nos.

- 1) Rear view mirror left and right.
- 2) Leg Guard.
- 3) Side Stand.
- 4) Main Stand.
- 5) Saree Guard.
- 6) All Foot Rest.

**Enquiry No. MM/NS/CISF/0138 due on 23.08.2023.**

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% payment within 30 days by ECS/EFT upon receipt of material/invoice/documents. Suppliers Invoice should indicate the suppliers and MPA's GST numbers and suppliers HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks upon receipt of our order. Confirm acceptance. You will have to intimate us the readiness of the motor cycles, duly insured, with Registration Certificate, paid Road Tax and HSRP number plates, with readiness in all respect.
3. **DOCUMENTATION:** Kindly indicate the documents required to be furnished from our end.
4. **TAXES:** Kindly indicate the full GST applicable separately in your offer.
5. **DEALERSHIP CERTIFICATE:** Dealership certificate s to be furnished along with your offer.
6. **VALIDITY:** Your quotation should be valid for 90 days from date of opening.
7. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages. The GST as applicable on LD will be levied**

8. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
9. As per notification No. D.Tpt/EST/5/17/2005/478 dt. 22/03/2005 of official Gazette Series II No. 53. In exercise of the powers conferred by Clause (ii) of sub-rule (1) of Rule 22 of the Goa, Daman and Diu Motor Vehicle Tax Act, 1974, the Government of Goa hereby exempts Motor Vehicles owned by Mormugao Port Trust (MPT), Headland Sada, Mormugao, Goa from payment of tax due to this State, being a Local Authority.

**NOTE:** Bidders has to accept all the clauses at Sr. Nos. 1 to 9, failing which the offers will be summarily rejected.

**INSTRUCTIONS TO BIDDERS:-**

- a. **Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on **23.08.2023**, before the tender opening time on the official e-mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in). Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **23.08.2023** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPA Administrative Office Building, 2<sup>nd</sup> Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **23.08.2023 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. The bidders, if desire, may witness the bids opening at our premises on the due date **23.08.2023** at 15.30 hrs.
- f. The bidder shall submit only one bid for this tender. In case the bidder submits more than one Bid for this tender all his bids will be summarily rejected.
- g. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.
- h. The bidders should take into account any corrigendum published on the Tender document before submitting their bids.

Kindly furnish your complete offer immediately by return e-mail.

Thanking you,

Yours faithfully,

**Sr. Dy. MATERIALS MANAGER**