



# मुर्गांव पत्तन प्राधिकरण

प्रशासनिक कार्यालय, हेडलैंड, सडा, गोवा- 403804

**MORMUGAO PORT AUTHORITY**

ADMINISTRATIVE OFFICE: HEADLAND, SADA, GOA 403804

Website: [contactus@mptgoa.gov.in](mailto:contactus@mptgoa.gov.in) [www.mptgoa.gov.in](http://www.mptgoa.gov.in)



MM/16/

13.11.2023

To,

Dear Sir,

## Sub:- Budgetary quotation

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code No.	Description	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)
M16030050	Printing & supply of shorthand books consisting of 192 pages on 58 gsm ruled white paper in size 195 x 125mm, with printing of MPA logo on the cover. Printing as per the specimen.	50 Nos					
M16030010	Supply of Registers with ruled sheets of 96 pages on 57gsm deluxe white paper (ruled sheets) of size 190 X 320 mm, with hardbound front & back cover, calicloth bound, light blue colour paper at top and bottom, black white printing in bilingual as per our specimen on top.	200 Nos					
M16030020	Supply of register, with 192 pages, 57 GSM white ruled sheets of good quality, size 190 X 320 mm, bound on front & back with hard cover, calicloth binding, pasted with sky blue black & white printed paper and printing in bilingual on the front cover (paper) as per our specimen.	200 Nos					
M16030030	Supply of Registers with white ruled sheets of 288 pages on 57gsm white paper in size 190 X 320 mm with front & back cover in white colour paper, cali-cloth bound and printing in Bilingual on the front cover as per the specimen.	100 Nos					
M16030040	Supply of registers with ruled sheets of 384 pages on 57 gsm deluxe quality white paper of size 190 X 320mm, hard bound front & back cover, cali cloth bound light blue colour paper printed as per specimen on top & bottom.	75 Nos					
M16032020	Supply of Exercise books of 192 pages on 57gsm ruled white paper of size 90 X 155 mm, with printing of MPT name and logo Sticker on the front cover.	125 Nos					

M16060020	Box Files in special size of 370 X 275 X 85 mm with minor tolerance, of special quality thick card board with STEEL adjustable lever and printing of labels as per our specimen.	1,500 Nos					
M16060200	Supply of Flap Folders of thick card board at the base, of size 260x360mm. The pads should be pasted with printed (printing as per specimen) light blue colour paper. The flap folders should be provided with calicloth pasted pair of flaps of size 200mm x 100mm, and white cotton tape of good quality of sufficient length. 'MPA' name and logo should be printed on the flap folders on the flaps as per specimen.	275 Nos					

1. VALIDITY: Your quotation should be valid for 60 days from the date of opening. Confirm acceptance.
2. Kindly mention the HSN/SAC No. at the time of quoting.
3. Kindly submit your budgetary quotation no. **BQ/MM/16/095** on or before due date i.e. on **22.11.2023**.

Thanking you,

Yours faithfully,

Sr. DY. MATERIALS MANAGER