

**MORMUGAO PORT AUTHORITY
MECHANICAL ENGINEERING DEPARTMENT**

NOTICE INVITING BUDGETARY QUOTATIONS

Name of Work	Budgetary Quotation for Hiring of 01 no. AC Motor Cab on Dry Lease for use of Chairperson for a period of 04 years at Mormugao Port Authority
Date of submission of budgetary quotation	On or before 12.04.2023 at 1000 Hrs.
Address for communication:	Executive Engineer (G), Office of Chief Mechanical Engineer, Engineering Mechanical Dept., Mormugao Port Authority, A.O. Bldg, Headland Sada, Mormugao, Goa – 403804.
Contact Details	Phone :0832-2594227/17/12 Email : xeng.mpa@gmail.com
Website	https://www.mptgoa.gov.in/

Bidders are requested to submit their Budgetary Quotations as per enclosed format at ANNEXURE – I, to enable us to arrive an estimated cost for tendering. Budgetary Quotation should be addressed to the "Executive Engineer (G)", Mormugao Port Authority, 2nd floor, AO building, Headland- Sada, Mormugao, 403804.

**Executive Engineer (G),
MORMUGAO PORT AUTHORITY**

SCOPE OF WORK

1. **General:**

Mormugao Port Authority (MPA) intends to invite Budgetary Quotations for Hiring of 01 no. AC Motor Cab on Dry Lease for use of the Chairperson for a period of 04 years.

The interested bidders are required to offer their budgetary quotations for the period of 04 years as per the price schedule indicated at **Annexure-I** enclosed.

2. **Technical Specifications**

- (i) The Motor Cab shall be brand new vehicle and be supplied to MPA within 30 days from the date of receipt of the work order/ LOA.
 - (ii) The AC Motor Cab shall be diesel driven, SUV/MPV, having engine capacity more than 1900 cc, 7 seater and length above 4600 mm with white body colour.
3. The Motor Cab should be registered as commercial vehicle and the number plate (yellow background with black lettering) should be as per RTO guidelines.
 4. The vehicle shall be supplied on dry lease basis without fuel and driver. The motor cab will be driven by the driver of Mormugao Port Authority. The cost of diesel and salary of driver will be borne by MPA.
 5. All maintenance of the vehicle shall be the contractor's responsibility at his own cost for the entire contract period.
 6. Contractor shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicle within the state of Goa.
 7. RTO formalities for the registration of the vehicle shall be carried out by the contractor at his/ her own cost and completed in all respects.
 8. The Motor cab to be deployed shall have all the required valid documents and permits for plying in Goa, Maharashtra and Karnataka, valid fitness certificates, Registration Certificate (RC), Commercial/ tourist taxi permit, Road tax paid certificate, comprehensive insurance (covering all risks of Driver, passengers travelling in the Vehicle and third party liability), Pollution Under Control (PUC) certificate, etc.
 9. The motor cab shall be registered in the state of Goa.

10. The bidder shall indicate the technical details of motor cab for which Budgetary Quotation is submitted, as per enclosed format at **Appendix – I**.
11. The motor cab shall be operated on round the clock duty (24 hours x 365 days) irrespective of Saturdays, Sundays and Holidays without any additional charges.
12. The contractor shall maintain the vehicle in good working condition as required under Motor Vehicle Act.
13. The contractor shall be responsible to comply with all the requirements of various labour, Industrial and commercial law/rules, all statutory/Regional Transport Office's (RTO) requirements necessary for the contract, any acts/rules applicable to this Contract.
14. The rates quoted shall be inclusive of lubricants, consumables, repair/maintenance, insurance and all other expenses and inclusive of all taxes, except GST. GST as applicable will be paid extra.
15. The rates and amounts submitted by the Bidder shall include all payments on account of taxes, levies, duties, royalties, etc., payable to the State of Goa or Government of India or any other authority or Body Corporate and all other incidental charges that the Bidder may have to bear for the execution of the Works. The Bidders shall make their own arrangements to ascertain the applicable rates in respect of Central Excise Duty from the concerned Govt. Authorities.
16. The Contractor shall quote the rates as per Price Schedule (BOQ) at Annexure-I enclosed.
17. The period of contract shall be for 04 YEARS.
18. MPA reserves the right to extend the contract for a further period of one year or part thereof or more at the same rates, terms and conditions with mutual consent of both the parties.
19. The motor cab shall be operated outside the Goa State limits as and when required from time to time.
20. The motor cab shall display the name board of the Chairperson of Mormugao Port Authority.

21. The speedometer and odometer/milometer/kilometer of the motor cab must be maintained at a high standard of accuracy. Any defect noticed by MPA shall have to be rectified forthwith by the Contractor or his authorized representative.
22. The contractor should have adequate communication facilities for mutual convenience.
23. The vehicle deployed shall have valid Comprehensive motor insurance for the motor cab, covering all the risks for liability of life of passengers and the driver travelling in the motor cab including third party liability insurance. The Contractor shall insure with the General Insurance Corporation of India or any other insurance company approved by IRDA or its branches in appropriate Indian currency, if any, subject to the conditions that the premium will be payable to the corporation in Rupees. This insurance should also cover all riot risks.
24. In case of accidents, claims shall be made from insurance by contractor.
25. In case of breakdown/ servicing of the Motor cab or for any other reason if services of motor cab is unavailable, an alternative arrangement shall be made by the contractor by deploying a substitute Motor cab of similar capacity in good running condition and shall be not older than 01 year from the commencement date of contract for duty at the given time and place. If originally supplied motor cab remains under breakdown for 7 days or more, it shall be replaced by motor cab as specified in technical specifications.
26. Failure to comply on the part of the contractor to make such alternate arrangement would entitle Mormugao Port Authority to get the scheduled trips performed at the risk and cost of the contractor. Besides, in addition damage charges for non-compliance as applicable will be levied on the motor cab, which will be recovered from the monthly bill of the contractor.
27. The port shall not be responsible for any labour disputes arising between contractor and the sub lettee or his staff.
28. The budgetary quotation shall be valid for a period of 180 days.
29. In the event of continued unsatisfactory performance or non-compliance with any of the provisions of this contract, MPA reserves the right to cancel the contract.

30. Port being a protected / custom bound area, the persons deployed by the Contractor for this intended service shall not indulge in any illegal, anti-social, anti-national activities.
31. The Contractor shall ensure that all safety and security regulations of the Port are adhered to.
32. The Contractor shall not give, barter or otherwise dispose off to any person/s any arms or ammunitions of any kind or permit or offer the same as aforesaid.
33. The contractor shall be responsible to comply with all the requirements of all Statutory Authorities, necessary for the contract and any acts/rules/laws/bye laws applicable to this contract.
34. The MPA reserves the right to accept the bid wholly or partially, and split the bid or to reject any or all offers in part or full without assigning the reason thereof.
35. In the event of continued unsatisfactory performance or non-compliance with any of the provisions of this contract, MPA reserves the right to cancel the contract.
36. The bills of the contract will be released by the user dept. after the execution of agreement from contractor and acceptance of Bank Guarantee towards security deposit.

**EXECUTIVE ENGINEER (G)
MORMUGAO PORT AUTHORITY**

ANNEXURE – I

BUDGETARY QUOTATION
PRICE SCHEDULE (BILL OF QUANTITIES)

Budgetary Quotation for Hiring of 01 no. AC Motor Cab on Dry Lease for use of the Chairperson for a period of 04 years.

Sr. No.	Description of Work	Unit	Unit Rate/Month (in Rs.)		GST%
			In Figure	In Words	
1	Monthly Charges for Hiring of 01 no. AC Motor Cab on Dry Lease for a period of 04 years. (Round the clock duty, without diesel and without driver)	month			

Note:

- (i) The rates quoted above shall be exclusive of GST. The bidder shall indicate the applicable GST rate. The GST element, if any shall not be considered for comparison.
- (ii) The budgetary quotation shall be valid for a period of 180 days.

BIDDER'S SIGN WITH SEAL

Place:

Date:

TECHNICAL DETAILS OF MOTOR CAB

Description	Details of Motor Cab
Brand and model of vehicle	
Engine Capacity (cc)	
Length of Vehicle in mm	
Seating Capacity (nos.)	
Waiting period of delivery of vehicle after placement of order.	

BIDDER'S SIGN WITH SEAL

Place:

Date: