

**MORMUGAO PORT AUTHORITY**  
**ENGINEERING MECHANICAL DEPARTMENT**

**NOTICE INVITING BUDGETARY QUOTATIONS**

Name of Work	Budgetary Quotation for " <b>Hiring of 01 no. Semi Luxury Bus at Mormugao Port Authority.</b> "
Date of submission of budgetary quotation	On or before 15.09.2023 at 10.00 Hrs.
Address for communication:	<b>Executive Engineer (P&amp;D),</b> Office of Chief Mechanical Engineer, Engineering Mechanical Dept., Mormugao Port Authority, A.O. Bldg, Headland Sada, Mormugao, Goa – 403804.
Contact Details	Phone :0832-2594227/17/12 Email : <a href="mailto:xeng.mpa@gmail.com">xeng.mpa@gmail.com</a>
Website	<a href="https://www.mptgoa.gov.in/">https://www.mptgoa.gov.in/</a>

Bidders are requested to submit their Budgetary Quotations as per enclosed format at **ANNEXURE – I and II** & Vehicle Details as per **Annexure-III** to enable us to arrive an estimated cost for tendering.

Budgetary Quotation should be addressed to the "Executive Engineer (P & D)", Mormugao Port Authority, 2nd floor, AO building, Headland- Sada, Mormugao, 403804.

Executive Engineer (P&D),  
**MORMUGAO PORT AUTHORITY**

## SCOPE OF WORK

### 1. GENERAL:

Mormugao Port Authority (MPA) intends to invite Budgetary Quotations for **"Hiring of 01 no. Semi Luxury Bus at Mormugao Port Authority."** on round the clock duty to transport CISF personnel/Port employees.

The interested bidders are required to offer their budgetary quotations as per format indicated at Annexure-I & II, and details of vehicle which he/she is going to supply as per Annexure-III.

The bidder can offer their budgetary quotations for both Annexure-I & Annexure –II or any one based on the availability.

### 2. Technical/ Commercial Details

- 2.1 (a) The vehicle (semi Luxury Bus) to be supplied as per **Annexure-I** shall **not be manufactured earlier than Dec'2016** having the milometer reading **not exceeding 2,10,000 kilometers.**  
(b) The vehicle (semi Luxury Bus) to be supplied as per **Annexure-II** shall **not be manufactured earlier than Dec'2018** having the milometer reading **not exceeding 1,50,000 kilometers.**
- 2.2 The vehicle shall have yellow number plate & black lettering and registered in the state of Goa.
- 2.3 The tourist vehicle shall be non- AC semi luxury bus and have certified seating capacity of not less than 28 passengers.
- 2.4 The vehicle shall have all the required permits for plying in the states of Goa, Maharashtra and Karnataka, including tourist permit with required sitting capacity issued by the Transport Department along with valid fitness certificates, Registration Certificate (RC), Road tax paid certificate, comprehensive insurance (covering all risks of Drivers and passengers traveling in the vehicle and third party liability), Pollution Under Control (PUC) certificate, etc, as per regulations as stipulated by Motor Vehicles Act/ Rules, RTO, Govt. of Goa and the Drivers of vehicle shall have valid driving license and badge suitable for driving the vehicle. The vehicle shall be registered in Goa.

### **3. TIMING / USAGE**

- 3.1 The service conditions for the tourist vehicle shall be 2500 kms per month and minimum charges per month shall be paid at the contracted rate. Extra kms. as applicable exceeding the prescribed limit in a month shall be paid at the contracted rates.
- 3.2 The tourist vehicle shall be operated on round the clock duty (24x7) and shall report on all days irrespective of Saturdays, Sundays and Holidays without any additional charges.
- 3.3 The unused kilometers upto 200 kms as applicable in any month for the tourist vehicle shall be carried forward and adjusted in the subsequent three months, at the same rates. All the decisions of the Controlling officer of the user department (CISF/MPA) in this regard shall be binding upon the contractor.
- 3.4 The vehicle on hire will be the property of the contractor but will remain in premises of MPA for round the clock operation (24 hrs.) basis for entire contract period.

### **4. OBLIGATIONS OF THE CONTRACTOR**

- 4.1 The vehicle shall be supplied along with fuel and experienced drivers/helpers.
- 4.2 The contractor shall not engage the drivers/helpers below 18 years of age and ensure that the number of drivers and helpers to be posted on the tourist vehicle shall comply with all the Statutory Authorities requirements for 24x7 operations
- 4.3 The Drivers/helpers of the vehicle will be given a Lunch/dinner break of 30 minutes as per convenience of MPA/CISF Controlling/User officer.
- 4.4 The rates quoted shall include the charges towards manning, fuel, lubricants, consumables, repair/maintenance, salary of personnel deployed, uniform, insurance, payment to Statutory Authorities and all other expenses and inclusive of all taxes, except GST.
- 4.5 Contractor shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicle within the state of Goa.
- 4.6 Parking, Toll, ferry charges and tax towards Interstate permit will be paid by MPA extra at actuals on certification by the user/controlling officer (CISF/MPA).
- 4.7 The vehicle shall be deployed as and when required by the Controlling Officer of CISF/MPA for the use of various works of the CISF/MPA. The drivers with the vehicle shall report to Controlling Officer of CISF/MPA, at CISF Camp, Headland-Sada, and the same shall be considered as the starting point for commencement of trips.
- 4.8 The vehicle deployed shall have valid Comprehensive motor insurance for the vehicle, covering all the risks for liability of life of passengers and the driver travelling in the

tourist vehicle including third party liability insurance. The vehicle supplied under the Contract shall be insured fully against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance. The Contractor shall insure with the General Insurance Corporation of India or any other insurance company approved by IRDA or its branches in appropriate Indian currency, if any, subject to the conditions that the premium will be payable to the corporation in Rupees. This insurance should also cover all riot risks.

- 4.9 The contractor has to provide round the clock manning. Contractor shall maintain 100% availability of tourist vehicle after adjusting scheduled periodical maintenance. During maintenance and/or breakdown of the vehicle alternate vehicle of similar capacity shall be deployed at his/her own cost and risk.
- 4.10 The Contractor shall have to obtain Port entry pass for the tourist vehicle and Staff at his own cost for operating inside the Port area during the contract period as per applicable Scale of rates.
- 4.11 Fuel price variation if any will be paid to Contractor and fuel consumption shall be considered as **6.5 kms/litre**.
- 4.12 R.T.O. formalities related to the tourist vehicle shall be carried out by the contractor at his/ her own cost and completed in all respects.

Executive Engineer (P&D),  
**MORMUGAO PORT AUTHORITY**

**BUDGETARY QUOTATION FOR HIRING OF 01 NO. SEMI LUXURY BUS FOR A PERIOD OF 03 YEARS AT MORMUGAO PORT AUTHORITY.**

(Vehicle not manufactured earlier than Dec'2016 having the milometer reading not exceeding 2,10,000 kilometers)

**1. PART-I (Monthly Charges)**

Sr. No.	Description of Work	Unit	Unit Rate/Month (in Rs.)		GST%
			In Figure	In Words	
1	Monthly Charges for Hiring of 1 No. Semi Luxury Bus for a period of <b>3 years</b> on round the clock duty (24x7) and 2500 kms per month.	month			

**2. PART-II (Additional Kilometers)**

Sr. No.	Description of Work	Unit	Unit Rate/Km (in Rs.)		GST %
			In Figure	In Words	
1	Rate per km. exceeding 2500 kms in a month.	Km			

**Note:**

- (i) The rates quoted above shall be exclusive of GST. The bidder shall indicate the applicable GST rate. The GST element, if any shall not be considered for comparison.
- (ii) The budgetary quotation shall be valid for a period of 120 days.

**BIDDER'S SIGN WITH SEAL**

**Place:**

**Date:**

**BUDGETARY QUOTATION FOR HIRING OF 01 NO. SEMI LUXURY BUS FOR A PERIOD OF 05 YEARS AT MORMUGAO PORT AUTHORITY.**

(Vehicle not manufactured earlier than Dec'2018 having the milometer reading not exceeding 1,50,000 kilometers)

**1. PART-I (Monthly Charges)**

Sr. No.	Description of Work	Unit	Unit Rate/Month (in Rs.)		GST%
			In Figure	In Words	
1	Monthly Charges for Hiring of 1 No. Semi Luxury Bus for a period of <b>5 years</b> on round the clock duty (24x7) and 2500 kms per month.	month			

**2. PART-II (Additional Kilometers)**

Sr. No.	Description of Work	Unit	Unit Rate/Km (in Rs.)		GST %
			In Figure	In Words	
1	Rate per km. exceeding 2500 kms in a month.	Km			

**Note:**

- (i) The rates quoted above shall be exclusive of GST. The bidder shall indicate the applicable GST rate. The GST element, if any shall not be considered for comparison.
- (ii) The budgetary quotation shall be valid for a period of 120 days.

**BIDDER'S SIGN WITH SEAL**

**Place:**

**Date:**

**ANNEXURE - III**

**TECHNICAL DETAILS OF VEHICLE**

<b>Description</b>	<b>Details of Vehicle as per Annexure- I</b>	<b>Details of Vehicle as per Annexure- II</b>
Power (HP)		
Gross weight (Kg)		
Engine Capacity (cc)		
Seating Capacity (nos.)		
Brand		
Model/Manufacture (Month/Year)		
Kilometer run as on date of submission of quotation (kms)		

**BIDDER'S SIGN WITH SEAL**

**Place:**

**Date:**