

**MORMUGAO PORT AUTHORITY
GENERAL ADMINISTRATIVE DEPARTMENT
PUBLIC RELATION CELL**

Ref. no. GAD/PRCELL/19A/2023

Dated: 10/08/2023

Sub: Budgetary Quotation for "Replacement of 2nos. Cushion covers of sofa sets of Suites (Zuari & Terakhol) MPA Guest House at Headland Sada.

Mormugao Port Authority (MPA) is intending to obtain Budgetary Quotation for "Replacement of 2nos. Cushion covers of sofa sets of Suites (Zuari & Terakhol) MPA Guest House at Headland Sada"

Scope of work and other salient terms & conditions of the contract is enclosed at **Section-I.**

You are kindly requested to visit the site for pre-inspection before submitting your budgetary quotation for the same at MPA Guest House, after inspection of the Cushion covers of the sofa sets your requested quote BOQ enclosed at section-II.

Your budgetary quotation should reach to this office on or before **18.08.2023 at 16.00hrs.**

Thanking you,

Yours faithfully,



(Venkatesh Kolar)
Asst. Engineer(M)/PRO

Correspondence Address: Asst. Engineer(M)/PRO, A.O. Building Headland sada,
Phone No.0832-2594125.
Mb.No.9637890701.

SECTION-I
TECHNICAL SPECIFICATION/SCOPE OF WORK

1. **GENERAL DESCRIPTION**
- 1.1 PR Cell/MPA intends to obtain budgetary quotation for "Replacement of 2nos. Cushion covers of sofa sets of Suites (Zuari & Terakhol) at MPA Guest House at Headland Sada"
- 1.2 1 sofa set consist of (two single seater & one 3 seater). This sofa sets are kept at the suites of Zuari & Terakhol. The cover of sofa set appears dirty and requires upholster with new materials, especially with a different covering fabric.
- 1.3 Material of the cushion cover shall be of cotton or linen. Color of the cushion cover will selected at the time of the replacement.
- 1.4 The cushion cover shall be provided with zipper which can be removable for washing as and when required.
- 1.5 The photos of sofa set is enclosed at **Annexure-I**.
- 1.6 The contractor should visit MPA Guest House to assess/inspection of the sofa set covers.
- 1.7 The rates quoted at **PRICE SCHEDULE (BILL OF QUANTITIES – BOQ)** shall be exclusive of all the charges including fabric /cloths & swing.
- 1.8 The contractor should quote the rate by taking into consideration all expenses.
- 1.9 The entire work shall be completed within one week from the date of issue of LOA.
- 1.10 100% of the billed amount shall be paid on completion of the entire work within 30 days from the date of receipt of undisputed bill.
- 1.11 Address for communication and submission of bid:
Asst. Engineer(M)/PRO
Public Relation Office
General Administrate Dept.,
Mormugao Port Authority,
Phone: 0832-2594246.


ASST. ENGINEER(M)/PRO

SECTION-II

PRICE SCHEDULE (BILL OF QUANTITIES – BOQ)

Sr. No	Description	HSN / SAC Code	Unit	Qty	Unit Rate (Rs.)	Total (Rs.)
A	B	C	D	E	F	G
1.	Replacement of 2nos. Cushion covers of sofa sets of Suites (Zuari & Terakhol) at MPA Guest House at Headland Sada.		Nos.	2		
2.	Total (in figures)					

Total (In Words) Rupees _____ only.

Date:

Signature:

Place:

Name:

Address:

Office Seal of firm

Note:

1. The contractor should compulsory inspect the sofa set covers at MPA Guest House to before quoting.
2. The quoted rates shall be exclusive of GST.
3. Evaluation will be done on total quoted price.

1 No. 3 Seater & 2 Nos. Single Seater



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